

CHUCK BROWN'S CRISIS INTERVENTION FUND  
NATIONAL KIDNEY FOUNDATION OF GEORGIA

A FINANCIAL ASSISTANCE PROGRAM FOR DIALYSIS AND TRANSPLANT  
PATIENTS

POLICIES AND PROCEDURES

1. A crisis is defined as an acute situation, which can be alleviated or resolved by a one-time grant. Please send only appropriate and complete application.
2. The maximum grant is \$150.00. Please request only the amount absolutely necessary to alleviate the crisis. Approval amount limited to past due or cut off amount, up to \$150.00. If the amount needed will not be satisfied by the grant, a plan of how the remaining balance will be paid must be included.
3. Reasons for the request must be clearly documented by the social worker. Attached bills, invoices, or other relevant backup documents that will help verify the need. Incomplete or poorly documented applications will result in denial.
4. Copies of the application, and backup documents, must be sent to the covering committee members and the NKFG Controller. Failure to do so will result in denial or delay of the request. An approval/denial form will be sent to the social worker as soon as disposition has been made on the application (3-7 days).
5. Requests must be submitted on the Crisis Intervention Fund Form and initiated by the social worker at the patient's facility/transplant center.
6. Assistance is available one time in a twelve-month period. GA residents and GA facility patients are eligible. All other resources must be explored and exhausted, such as American Kidney Fund, Georgia Transplant Foundation, local DFCS, local Community Action Agency, local churches, St. Vincent De Paul, local Salvation Army, local Lions Club or Georgia Eye Bank, Ben Massell Dental Clinic, with contact name from agency provided on application. (see "www.unitedwayatl.org" for further resources in your area)
7. Requests that have been denied are entitled to review by the entire committee. The requesting social worker must contact the chairperson within ten (10) days to initiate a review.
8. No one serving on the committee can approve a request from their own unit.
9. All checks will be sent in care of the dialysis/transplant unit social worker unless otherwise requested. Checks will be made out only to providers of service unless cosigned by the social worker.

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Honorariums and memorial are always welcome to support the efforts of the Crisis Fund. Thank you for your support.